

HARNEY COUNTY SCHOOL DISTRICT NO. 3
BURNS, OREGON

REGULAR SCHOOL BOARD MEETING

Approved Minutes

TUESDAY, September 10th, 2019, 7:00 pm

District Office (Lincoln Building)

550 N. Court Ave.

Burns, OR 97720

<i>In Attendance</i>			
x	Lisa King, Chair	x	Rob Frank, Board Member
x	Nanci Norris, Vice Chair	x	Dan Winn, Board Member
x	Doug Gunderson, Board Member	x	Steven Quick, Superintendent
x	OPG Business Manager		

CALL TO ORDER

ROLL CALL

1. Determine a Quorum
2. Pledge of Allegiance
3. Meeting Agenda Approval

Lisa King entertained a motion to approve the Meeting Agenda. Rob Frank made a motion to approve the Meeting Agenda as presented, Doug Gunderson seconded; the motion passed.

4. Special Guest Presentation(s):
 - Shannon Criss - Harney ESD Superintendent

After Ms. Criss introduced herself, she encouraged the board to join the Harney ESD again. She said OAESD confirmed that the district did not need to stay opted out for 2 years, but could opt back in by November 1st if the board desired.

5. Public comments

The HCSD#3 Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted up to three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The board maintains the right to stop public comments at anytime.

There were no public comments.

CONSENT AGENDA

6. Minutes from the following meeting(s):
 - August 13, 2019 Regular Meeting
 - August 6, 2019 Work Session
7. Review August 2019 Financial Reports and Bills:
 - August 2019
8. Extra Duty Contracts:
 - BHS
 - HMS/Slater
9. 19-20 Budget Resolution Correction

After a discussion, Nanci Norris made a motion to approve the Consent Agenda as presented, Doug Gunderson seconded; the motion passed with four (4) "yes" votes and Rob Frank voting "no."

REPORTS & PRESENTATIONS

10. School Reports

- Henry L. Slater Elementary – Principal Sid Hobgood

Slater Grade School Board Report

September 6, 2019

A. New business

- a. [Bulldog Bulletin](#) for September 2019
- b. Believe Fundraiser begins September 4th.
 - i. Working towards funding our Artist in Residence programs
 - 1. Kelly the Fiddler
 - 2. Tears of Joy program
- c. New employees to the Slater Team



- i. HUGE welcome to:
 - 1. Lydia Bossuot- Paraprofessional

d. New equipment

- i. Printers for our SLP and SPED groups that work with google chrome!
- ii. Google Tablets are in use at the K-1 levels and are replacing our aging Ipads.
- iii. Grade 2 has received their new chromebooks
 - 1. Special thank you to Mr. Jones for taking on a grant to gain these tools for all of our 2nd graders.

e. Upcoming important dates

- i. Believe fundraiser begins on September 4th
- ii. September 27th is our First Friday School!
- iii. School pictures are Oct 1st & 2nd
- iv. Red Ribbon Week Oct. 22 @ 9am
- v. Tears of Joy performance Oct. 24th @ 130pm

B. Slater by the numbers

a. Current registration count

- i. **August (19-20) - K-57; 1-68; 2-83; 3-67; 4-70; 5-70 Total - 415**

- 1. August (18-19) - K-52; 1-92; 2-65; 3-66; 4-73; 5-74; Total-422

- ii. **September (19-20) - K-62; 1-67; 2-74; 3-65; 4-61; 5-63 Total - 392**

- 1. September (18-19) - K-67, 1-81, 2-68, 3-65, 4-69, 5-70 Total-420

b. Class sizes

- i. **Kindergarten:**

- 1. Davis - 21
 - 2. Kohler - 20
 - 3. Marshall - 21

- ii. **1st Grade:**
 - 1. *Fulton* - 24
 - 2. *Withee* - 22
 - 3. *Howes* - 21

- iii. **2nd Grade:**
 - 1. *Burns* - 26
 - 2. *Gear* - 24
 - 3. *R. Johnson* - 24

- iv. **3rd Grade:**
 - 1. *Fenton* - 23
 - 2. *Knox* - 21
 - 3. *Elliott* - 21

- v. **4th Grade:**
 - 1. *Klus* - 21
 - 2. *Huckins* - 21
 - 3. *Weible* - 19

- vi. **5th Grade:**
 - 1. *Lardy* - 24
 - 2. *Pelroy* - 19
 - 3. *Thomas* - 20



□ Hines Middle School – Principal Brittany Waggoner

Hines Middle School Where classy is a Lifestyle!

09/10/2019

We are officially in our 3rd week of school and have made it through Fair 2019! We have had a strong start and one I'm extremely proud of! We have implemented new curriculum in Leadership, Health, Math, and Writing, we are utilizing technology and completing announcements on Monday mornings via LIVE video feed from the classrooms, and have brought back our Scottie Scoop to enhance parent/community communications. Students within the Journalism class will be helping with creation/sharing of the Scottie Scoop as a part of their curriculum and under the guidance of myself and Mrs. Gregg. Check out our latest edition of the [Scottie Scoop](#)! In addition, the HMS website has also been renovated and updated for increased communications! Please take a look and let us know what you think! [Hine Middle School Website](#)

19-20 School Theme: 20/20 Vision
Core Values: Intentional with everything!

Succinct Teamwork
Coaching Diversity
Opening Doors
Tailoring Instruction
Transforming Leadership
Intentional Engagement
Empowering Minds
Securing the Future

Our Fall benchmark window for i-Ready diagnostic assessments in Math and Reading opened on Monday 9/9 and closes Monday 9/30. This assessment is completed in ELA and Math classes by every student at HMS. Information is used to assess our students skills during three points of the school year and gauge instructional practices for effectiveness. Students data will be shared with parents at SLC's or any time prior if parents wish. We are excited to continue the process of instructional evaluation that meaningful, intentional and frequent for bettering our students educational experience at HMS!

Brittany Waggoner

□ Burns High School – Principal Robert Medley

GO HILANDERS - 2019-20

BHS School Board Report - September 10th, 2019

We have had a great couple of weeks at BHS kicking off this school year. Our seniors are already discussing graduation and are helping prepare for an incredible year. By working together with our students we believe that Burns High School will continue to be a great place for everyone in the Hilander family!

New Business

Wednesday night BHS will be hosting a parent and community night sponsored by the OSAA and NFHS. They will be focusing on inclusion, sportsmanship, social media and crowd interactions during events. They will also be able to answer any questions people may have about their involvement in high school athletics. We will also be holding an assembly for our students in the morning on the same topics.

We have added a laser engraver to our CTE programs this year that we believe can enhance our school to community connection. We will be using it for projects around the school as well as branching out to local businesses. This will give our students an opportunity to experience the business side of things such as marketing and production as well as learning a valuable trade in a high tech piece of machinery.

Monday we welcomed our military for our annual ASVAB testing of our juniors. This is a great opportunity for our Juniors as it tests in four important areas for future guidance; Arithmetic Reasoning, Word Knowledge, Paragraph Comprehension and Mathematics Knowledge. The

Navy Recruiters then stayed and gave presentations to our Seniors in Government and Economics classes in the afternoon.

Areas Of Focus

Our focus will continue to be about school culture and building a positive atmosphere and experience for all of our students. The staff and student buy in has been great here at the beginning of the year and we are only anticipating success in these areas throughout the school year. Please come visit the High School and experience the positive energy within the building. Our staff and students are awesome!

WE ARE ~ BURNS HIGH!

“It’s a Brand New Day”

Activities for the week:

Tuesday: Volleyball versus La Pine at home. JV at 4:30, Varsity at 6:00.

Wednesday: Cross Country at Nyssa. Start time 4:00 (MT)

Wednesday: OSAA community assembly in the cafeteria starting at 6:00

Thursday: Volleyball versus Grant Union at John Day. Frosh starting at 4:00, JV starting at 5:00, and varsity starting at 6:30

Friday: Varsity Volleyball at Baker Invite. Start time TBA

Friday: Football versus Lakeview at Lakeview. Start time 7:00

Saturday: JV Volleyball at Crook County Invite. Start time TBA

- Monroe – Principal Megan Hunter

Monroe Board Report

September 2019

It has been another exciting month at Monroe School. Students are working hard towards graduation requirements and starting to hit their stride in understanding school expectations in regards to school rules, academic expectations, and what it means to be a student. It has been an exciting time for staff, students, and OYA staff to work together to begin to build a great program for students.

School

At Monroe School we are working hard to make the school feel as much like a school as possible! This includes school rules, high expectations, taking multiple classes, etc. In addition, we are working with students to help them have pride in their school work and achievements. The teachers have set daily work requirements for students, and students are working hard to meet this goal daily. Some students have already finished one or more online class, which is really exciting when they see this on their transcript.

Mechanics

The mechanics shop is working hard to prepare for the shops grand opening which is coming later this month. We will be joined by many Oregon Youth Authority personnel and Oregon Department of

Education staff. This will be an exciting time to show off all the great learning opportunities available to the youth at Monroe which includes welding, small engine repair, auto body experience, etc.

I huge shout out to Kari, Barb, and Tom Nelson for donating a used car to the mechanics program at Monroe. This car will allow for the students to practice working on mechanics, body work, and other important skills for future employment. The students are very excited about the new addition to the shop.

Upcoming

As school has begun we are excited to help the school start to feel more like a school by creating a school motto, mascot, and school colors. This will be a process that the staff and students will work on to help bring more pride to our building and learning at Monroe.

In addition, in the next few weeks students will begin planning classes for the second quarter of school. Students will have the option to take classes in mechanics, math, physical education and social science in person, along with a wide variety of classes online. This is a new experience for students to be part of scheduling their classes.

□ Student Services – Director Steve Jones

Student Services Board Report September 2019

Transition Program

We have 3 students enrolled this school year. The students are working on social skills, budgeting, cooking, etc. We have some different work experiences lined up. The new work experiences this year are the Doughnut Hole, Slater breakfast/lunch food prep and serving and S.M.A.R.T reading. We are also continuing our work experience with Desert Dream, District Office, and doing Box Tops coordinating for Slater.

YTP (Youth Transition Program)

The Fair booth was a hit with the kids at the HC Fair again this year, unfortunately the Fair attendance was very low this year and we only made \$217.00, on the bright side we have a lot of merchandise that we can use next year! The winner of the weighted blanket went to a former BHS student, so that was exciting!

Donna Lowery from Eastern Oregon Transition Facilitator Network and Deb will be planning the Independent Living Fair to be held at the District Office October 29th. We will be setting up 45 min. sessions for the students to listen to local businesses and service providers who will explain the process of getting utilities set up, deposits, responsibilities and a variety of other things a person needs to understand before moving out on their own home for the first time. There will also be a local vendor session set up for the students to visit which will include garbage services, cell phone providers, insurance agencies, etc.

Crisis Response Team

We met on August 20, 2019 and reviewed a new training resource (SAMHSA) in preparing for a crisis, reviewed suicide prevention plans and assignments. Youth Mental Health First Aid training will be held for all Para Professionals on November 27th.

TAG (Talented and Gifted) Screening Nominations

Nominations are currently open during the month of September. Nominations can be made by teachers, staff, parents and self-nominations for older students. Each school disseminated information regarding the TAG Program nominations in newsletters and typical forms of communication to parents and staff.

Homeless and Foster Update

McKinney-Vento Homeless Assistance Act (McKV)

Kellie has attended several trainings and meetings to help identify and support homeless families. She is in the process of identifying families who qualify as McKV by calling last year's families to see if they have acquired permanent housing or not and calling on new families who indicated they were on the student questionnaire done at registration.

Kellie collected all the Foster Care sheets from DHS and distributed them to the appropriate schools for the new school year.

Kellie picked up a truck load of hygiene bags from Bend to help our families again this year.

Many district staff attended the watermelon feed out at the tribe and connected with some new faces at the tribe. Kellie also attended meetings at the schools for several Native American students.

Steve Jones, M.S. Ed Student Services Director

☐ TAPP Report – Scott Smyth

Harney County School District #3 Board Report September 9, 2019

We are beginning a new year and our fourth year under the TAPP grant. I believe we are heading in a good direction so far with a solid working relationship with the tribe and a more comfortable relationship with our native families. We will continue to work with our higher chronic families and students. We will continue to be an active partner with meetings and services to the families and tribes. I feel confident that our students and families have an understanding of the need of students being at school and the direct connection to their grades.

In August, I opened and supervised the Tu-Wa-Kii Nobi summer program and assisted Mrs. Lardy with summer school for three weeks since Elise Adams was out due to back surgery. There was a consistent attendance of 9-15 students attending the half day summer school. As you know the Watermelon feed at the rainbow park on the reservation was a big success with over 20 school employees and 30 students and family members. The kids were comfortable with meeting the new staff. During the event school supplies were ordered and forms were filled out

We are currently in the third week of school and most of the students are settling right into their studies. We have a couple kids in crisis with some issues occurring during the summer. We will continue to work with those families as best as we can.

Currently the student numbers are similar to last year's numbers, between 80-100. We will continue to monitor numbers and try to work with our kids for another successful school year.

Submitted by Scott Smyth, TAPP Coordinator and Family Advocate.

11. Technology Director's Report – Andy Whitehead

Technology Report - September 2019

Harney ESD to HCSD3 technology migration

You will be pleased to know that the technology migration from Harney ESD has been completed. Due to the sheer amount of work involved, this happened in multiple stages:

Stage 1

Core equipment setup and configured.

Stage 2

Created new GSuite for Education domain. Added users and configured various settings.

Stage 3

Management of Meraki network equipment separated from Harney ESD.

Stage 4

Installation of new wireless access points throughout the district.

Stage 5

File server and other server related data copied to our network.

Stage 6

Licenses for Chrome OS transferred to our GSuite domain. Wiped and re-enrolled devices.

Stage 7

Fiber switchover from Harney ESD to Inland Development Corporation (Windwave).

Stage 8

Windows domain enabled. Server based services were configured and activated.

Stage 9

Setup and configured Windows domain policies, user accounts, groups and file shares.

Stage 10

Windows devices setup on our new domain.

Stage 11

GSuite data transfer.

We had some setbacks along the way. Our fiber network was scheduled to be operational at the end of June. Windwave experienced delays getting us a 1Gbps internet connection, so we had to wait until the end of July for that to be in place. The other major setback we had was getting our Chrome OS licenses transferred to our new GSuite domain. It took around 3 weeks for this to happen.

District wide update

Self-harm and cyberbullying protection

We have a tool called Auditor by Securly in place monitoring all student emails. What is Auditor?

Auditor monitors Gmail for signs of bullying or intentions of self-harm. Securly's AI uses natural language processing (e.g. slang, writing style) to look for and then flag any signs of cyberbullying or self-harm.)

Filtering

Dan and I have not been very impressed with the Sonicwall filter that we were planning on using. After viewing several cloud based filters, we decided to go with Cisco Umbrella. We are currently awaiting licensing. As Cisco Umbrella is not operational at this point, we are using a combination of Sonicwall and Meraki filtering.

Phone system

Due to the state of the phone system throughout the district, I will be looking at some new systems over the next year. After talking to Steve, we will be obtaining quotes for both traditional and VOIP systems.

Slater update

Chrome Devices

K-2 have received new Chrome devices to replace iPads. K-1 classes have 25 Chrome tablets each and 2nd grade classes have 25 Chromebooks each.

HMS update

Chromebooks

After several discussions with Brittany, we have added an additional 10 Chromebooks to each cart at HMS. Chromebooks will now be kept in each classroom.

Camera system

Several cables have already been run, we have not had time to work on others. For the time being, we have adjusted the picture quality on some of the existing cameras.

BHS update

Vape detectors

Network cabling and/or electrical work needs to be done to get these units operational. If we go with network cabling, we need to do some planning. We cannot just run cables in a traditional way, they will need to be out of reach along with the units. The detectors can work via WiFi, but they need to be plugged into an outlet. Most of the outlets in the bathrooms are easily accessible by students.

AC unit

An AC unit has been installed in our server/switch room. Now that all of our core network equipment is in one location, this was not something we could live without.

If you would like any additional information and/or information about other projects we have been working on, please let me know.

Andy Whitehead

HCSD#3 Technology Director

12. Superintendent's Report – Steve Quick

Student Success Act reviewed

- Mr. Quick thanked our Tech Director Andy and said he's doing a great job! He also thanked all the district Administrators and said we're off to a great year!
- Enrollment numbers are down by 16 from June, which is not too bad and class sizes are phenomenal, with the average class around 20 students at Slater.
- Facility plan and assessment were submitted to ODE. The "awesome" grant is open for submission during a small window on Friday morning.
- Mentor program: all first through third year teachers have been paired up with a mentor teacher, some even have more than one to support them.
- ESD Opt-Out has gone really well. We've replaced all services and added some programs and services. We are better serving our students and staff.

- Wade Peasley presented Mr. Quick with a list of items completed during the summer by his custodial/maintenance crew over the past summer.
- Overall a great start to the year! Excited to be back!

ACTION ITEMS

13. Donations

Brenda Smith	BHS Athletics - Wrestling	\$100.00
BHS Class of 1969	CFRC - BHS Football Lights	375.00
Larry & Renee Griggs	CFRC - BHS Football Lights	100.0
Clearwater Pump & Irrigation	CFRC - BHS Football Lights	50.00
Karen Miller	CFRC - BHS Football Lights	25.00
Bret & Lydia Bossuot	CFRC - BHS Football Lights	30.00
TGRF Media LLC	CFRC - BHS Football Lights	240.00
Rise & Run Construction	CFRC - BHS Football Lights	185.00
Ameriprise Financial	CFRC - BHS Football Lights	500.00
Harney District Hospital	CFRC - BHS Football Lights	250.00
Northwest Farm Credit Services	CFRC - BHS Football Lights	\$1,000.00
CFRC Dinner & Auction on 8/24/19	CFRC - BHS Football Lights	\$9,100.00
		TOTAL =
		\$11,955.00
Kari Nelson	2007 Honda Civic - Monroe Mechanic Shop	Valued at \$1,524.00

Nanci Norris made a motion to approve the Donations as presented, Dan Winn seconded; the motion passed.

14. Surplus Item(s): Bus #99

Doug Gunderson made a motion to approve the Surplus Item: Bus #99 as presented, Nanci Norris seconded; the motion passed.

15. 19-20 Healthy & Safe Schools (HASS) Plan

Doug Gunderson made a motion to approve the 19-20 Healthy & Safe School (HASS) Plan as presented, Nanci Norris seconded; the motion passed.

16. Personnel

- New Hire(s):
 - Amanda Beaubien - P/T Custodian & P/T Para Pro
 - Lydia Bossuot - Para Pro
 - Robin Stoner - Para Pro
- Retired/Rehired:
 - Beatrice Sitz - Para Pro

Nanci Norris made a motion to approve the New Hires and Retired/Rehired as presented, Doug Gunderson seconded; the motion passed.

17. Board Policy - Second Read

- Handbooks Policy CHCA

Rob Frank made a motion to approve Policy CHCA (Approval of Handbooks and Directives) as presented, Nanci Norris seconded; the motion passed.

DISCUSSIONS &/OR NEW BUSINESS

18. Board Operating Agreement
 19-20 OSBA
- Mr. Quick and the board each chose 5 areas to focus on for the 19-20 year. They will sign the agreement at next month's board meeting.
19. *Requested by Rob Frank*
 School Performance/Teacher & Student Retention
- A discussion ensued around school performance, teacher and student retention. No action was taken.

BOARD REQUESTS &/OR REPORTS

- Rob asked Steve to explain the Student Success Act in more detail from his board report. Steve in turn shared his thoughts regarding the SSA and referred the board to the email that OSBA just sent the board members this week. He included the attachment as part of his report as well.

ADJOURNMENT

The meeting adjourned at 8:52 pm.

Respectfully submitted,



Brenda Graham
Executive Assistant

EXECUTIVE SESSION: When an executive session is called, the chair will identify the agenda item, and the subsection of ORS 192.660 or 332.061 for which the public's business is authorized.

ORS 192.660(2)(d) Negotiations

ORS 192.660(2)(e) Real Property Negotiations

ORS 192.660(2)(f) Exempt records

ORS 192.660(2)(h) Litigation

*ORS 192.660(2)(a,b,i) Personnel

*ORS 332.061(1) Student Records/Expulsion

ORS 192.660 (2)(h) Consult with Counsel

ORS 192.660 (2)(i) Review and Evaluate the Performance of the Superintendent

*May be held in public at the request of employee or student.